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## Director of Music Job Description

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<b><u>Job Title:</u></b>	Director of Music (Organist, Choirmaster)
<b><u>Reports To:</u></b>	Rector
<b><u>Status:</u></b>	Part Time (6-8 hours/wk.) Exempt
<b><u>Ministry:</u></b>	Music - Worship & Liturgy

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### JOB DESCRIPTION

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#### **Summary**

The Organist/Choir Director is responsible for the musical life of the Parish – especially providing and directing choral, piano, organ and other instrumental music for the Worship Services on Sunday, Holy Days and other Special Services, as designated.

At the moment, we are able to offer a part-time position at \$17,000/year, with room for the position to grow as the parish continues to grow. We are also able to offer our space and use of the church's Rodgers organ with pipes and Baldwin grand piano for use in private instruction.

#### **Essential Functions**

- 1) Prepare and present appropriate music for the principal service each Sunday, Holy Days, and subject to availability for weddings, funerals and other special services.
  - a. Work with the Rector in an expeditious manner to plan all music for the Parish.
  - b. Play the piano and organ. Also provide other instrumental music when appropriate.
  - c. Direct choir and hold regular rehearsals.
- 2) Maintain music library, music room, choir robes, and supplies with the support of choir members and Parish Sexton.
- 3) Assist with the planning and scheduling of special concerts, recitals, sing-alongs and other performance opportunities as an integral aspect of the parish's music ministry for the greater community

#### **Required Technical Skillset**

Proficiency in organ and piano playing, in addition to choral conduction is required.

#### **Additional Competencies**

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Technical ability: collaborative skills, communication proficiency and flexibility. Organization skills: ability/expectation to file, organize music, instruments and choir vestments.

#### **Required Education and Experience**

A background and experience in the liturgy and music of the Anglican tradition is preferred. A background and experience with the breadth of contemporary and traditional music of the Episcopal Church is preferred. Experience or an openness to gain significant experience in the liturgical traditions of the Church are required.